



ADMISSIONS PROCESS

Students are admitted to Linden Grove School based on the school's ability to meet the child's needs and the school's ability to continue to meet the needs of the other students who are already enrolled.

Applicants must meet the following requirements:

- Children must be entering grades K-8. (Please note that Linden Grove School will only consider serving new 8th grade students under very unique circumstances. Please contact the Head of School for further information.)
- Kindergarten applicants must be 5 years of age by September 30.
- All students must be potty-trained. (It is acceptable for a child to need a potty schedule or reminders, as well as help with fasteners; however, students must be able to ask for help, if needed. Students must also be independent with wiping skills, as staff are unable to assist with wiping. Verbal prompts and visual reminders can be provided.)
- Children must be verbal and speaking in 3-4 word phrases or short sentences.
- Children must have joint attention capabilities at a level in which they can respond to another person's bid for joint attention; (the adult points to or directs the child's attention to an object and the student looks or responds). Children should also be able to attend to *preferred* activities for 8-10 minutes with only needing moderate prompts and/or motivators.
- Children who require behavioral supports must have a plan that can be implementable without the use of a 1:1 aide or the need to have more than one adult in the classroom at the same time. In situations where the parent has agreed to cover the cost of the aide AND where the child's behavior will be no more disruptive to the environment at large with the support of the 1:1 aide than any other LGS student's behavior without an aide, LGS may be able to enroll the student with the goal to wean out the 1:1 aide.
- Students who are not independent with feeding skills will be required to have an eating plan, which involves input from the OT, SLP, BIS and parents. Then, the plan must be signed by all and parents must agree to work with the school regarding the types of food and assistance LGS is able to provide during meal and snack times.

In order for Linden Grove School to consider a new student, the applicant must follow the process below.

PHASE I

1. Parent tour of school and classroom observation (must be planned ahead of time). Meeting with the Head of School to discuss your goals and desires for your child, as well as answer questions about the program. No more than three observers can be accommodated at a time. This observation is for adults only.

2. Turn in a completed Admission Application and most recent ETR and IEP, along with a non-refundable, one-time \$250.00 evaluation fee. (This is a separate fee from the annual Registration Fee.)
3. Turn in any other pertinent information or reports that you think will be helpful to be able to “get to know your child” on paper.

PHASE II

1. Informal evaluation with the OT, Speech and Language Pathologist, and Director of Education (approximately 1.5 – 1.75 hours). The candidate will also meet his team of teachers and be given a tour of the school.
2. Phone or face to face conference with the Behavior Coordinator, as needed.
3. Student will return for a minimum of a full- day visit in the appropriate classroom setting. Some students may visit for more than one day in smaller increments of time, pending their need to ease into the setting.
4. A staff member may visit the student’s current program for observation.
5. A team decision will determine a recommendation for placement. Parents will be notified as soon as possible. If placement is offered, a \$300 annual registration fee and registration paperwork must be turned into the office within a designated timeframe (typically two weeks). Families requesting financial assistance should contact the Business Coordinator to obtain a Facts Management application within 10 days of the date of their child’s acceptance letter. To be considered, financial aid applications must be received by Facts Management within 30 days of the official acceptance letter. If placement is not immediately available, the student will be placed on a waiting list for future placement.
6. All new students are admitted based on an eight-week probationary period. Students may be disenrolled by the choice of the school or parents at any time during their probationary period without financial penalty. Families will only be responsible for tuition and fees concurred during the time the student attended Linden Grove School.

Revised: 12/16

Linden Grove School recruits and admits students of any race, color, gender or ethnic origin to all its rights, privileges, programs and activities. In addition, the school will not discriminate on the basis of race, color, gender or ethnic origin in the administration of its educational programs and athletics/extracurricular activities. Furthermore, the school is not intended to be an alternative to court or administrative order, or public school initiated desegregation.